

Set up 23 August 2023
 Expo 24 August 2023
 Breakdown:
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REMITTANCE ADVICE **FORM 1**

ALL PAYMENTS FOR SERVICES ARE REQUIRED IN ADVANCE OF THE EXHIBITION:

Company Name:		Stand No:	
Postal Address:		Level:	
		Tel No:	
		Fax No:	
		Email:	
Co VAT Number :		Signature:	
Person Responsible for stand on site		Onsite contact	
		Cell No:	

Please note that services will not be provided until payment has been received. Any forms received and processed after **8th of August 2023 will be subject to a 25% surcharge**, please refer below for our banking details. In order to avoid disappointment kindly ensure that your orders reach us on or before the deadline date. **PLEASE EMAIL ALL ORDER FORMS TO:** marylee@msqddesign.co.za

BANKING DETAILS			
Method of payment	EFT		
Name of Account:	Msquared Designs	Proof of payment to be mailed through to Msquared Designs, for the attention of Mary-lee to be mailed to marylee@msqddesign.co.za clearly indicating your company name, stand number and amount paid	
Bank:	Nedbank		
Branch:	Greenstone		
Branch Code:	102210		
Account No:	1017851573		
Swift Code:	NEDSZAJJ		

	FORM NO	RETURN TO	Inc VAT
ADDITIONAL SERVICE			
Fascia Name & Fascia Logo required	2	Msquared Designs	R
Carpet Hire & Colour Selection	Only on Request		
Furniture Hire	3AB	Msquared Designs	R
Electrical Hire and Supply	4AB	Msquared Designs	R
Special Panels	5AB	Msquared Designs	R
Audio Visual	6	Msquared Designs	R
Plant Hire	7ABC	Msquared Designs	R
Graphic Printing	8	Msquared Designs	R
		SUB TOTAL	R
		+25 % Surcharge on all orders received after 8th of August 2023	R
		TOTAL PAYABLE TO Msquared Designs	R

Please Note: The invoice you will receive from Msquared Designs will serve as confirmation of your order.

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FURNITURE ON HIRE **FORM 3**

QTY	FURNITURE ON HIRE	Unit price excluding VAT
	Victorian Chair - Black	R582,90
	Walnut Cross Back Chair	R359,60
	The O Chair Gold	R255,20
	Florence Chair White	R207,35
	Tiffany Chair Natural - Available in Natural, White or Gold)	R159,50
	Wimbledon Chair - White	R158,75
	The Constantia Café Table	R877,25
	Square Plinth Café Table	R790,25
	Rectangular Plinth Dining Table	R1 579,05
	Wire Barstool - Black or White	R606,10
	Xavier Barstool - Black/Red/Grey/Yellow	R446,60
	Clear Victorian Barstool	R838,10
	Chrome and Round Glass Top Cocktail Table	R877,25
	White Plinth Cocktail Table	R710,50
	Steel Square Cocktail Table - Black or White Steel	R765,60
	Copper and Granite Cocktail Table	R1 036,75
	Conversation Table - Black or White Steel	R1 579,05
	White Plinth Conversation Table	R1 419,55
	Sweden Triple Seater - Taupe or Light Grey	R2 871,00
	Nordic Triple Seater - Peach or Grey	R2 871,00
	Casino Triple Seater - Grey or Charcoal	R2 871,00
	New York Triple Seater - Biscuit, Charcoal or Green	R2 871,00
	Casino Single Seater - Grey or Charcoal	R1 754,50
	Lisbon Single seater - French Rose, Grey, Dove Grey or Taupe	R1 276,00
	New York Single Seater - Biscuit, Charcoal or Green	R1 754,50
	Eiffel Single Seater Light Grey	R1 276,00
	Emu Wire Chair - Black, Blue or Red	R790,25
	Scandanavian Feature Chair Grey	R790,25
	Oval Occasional Feature Chair - Taupe, Ocean Blue, Yellow or White	R972,95
	Malawi Feature Chair	R972,95
	Tweedier Pouffe - Yellow, Red or Green	R701,80
	Lollipop Stool - Pink, Turquoise or Yellow	R972,95
	Regency Ottoman - Emerald Green	R972,95
	Nero Wire Coffee Table - Black	R1 052,70
	Marcel Metal Drop in Coffee Table - Grey, Blue, Red or White	R972,95
	Steel and Wood Square Coffee Table - White Steel or Black Steel	R1 052,70
	Sputnik Coffee Table	R1 052,70

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QTY	FURNITURE ON HIRE	Unit price excluding VAT
	Marcel Metal Drop in Side Table - Black, Grey, Yellow, Cerise Pink, Hold or White	R701,80
	Wire Side Table - Light Grey, Black, Pea Green, Dark Blue or Pink	R701,80
	Steel and Wood Side Table - White Steel or Black Steel	R701,80
	Metal Square Side Table	R701,80
	Bean Bag - Black, White, Red, Yellow, Green or Blue	R263,90
	Pyramid Gas heater	R2 312,75
	Round Trestle Conference Table 1.8m	R263,90
	Wood Food Bar - 2.4m Long	R1 674,75
	White Deli Bar - 2m Long	R2 193,85
	Leaning Mirror Large - Black, Raw Wood or White	R1 674,75
	Geometric Screen Leaf	R1 674,75
	Brightstar Standing Lamp	R790,25
	Tripod Standing Lamp	R790,25
	H01b Carlton Office Chair	R168,20
	H02 Komora Chair - Black	R519,10
	H02 Komora Chair - White	R519,10
	H03 Milano Chair White	R614,80
	H07 Bellissima Chair	R582,90
	H10 Deli Chair	R168,20
	H11 Frog Barstool (Light Green, Red, Orange, Ivory)	R448,05
	H12 Aluminium Chair	R471,25
	H13 Kalahari Chairs Beige	R287,10
	H13 Kalahari Chairs Green	R287,10
	H15 Executive Chairs	R758,35
	H18 Zobrano Ring Chair	R247,95
	H20 White Square & Chrome	R419,05
	H20b Asteroid Barstool	R582,90
	H21 Waterfall Barstool	R622,05
	H27 Aluminium Barstool	R582,90
	H29 Divo Barstool	R614,80
	H30 Komora Barstool Black	R662,65
	H30 Komora Barstool White	R662,65
	H32 Gelati Barstool White and Red	R669,90
	H33 Gelati Barstool White and Brown	R669,90
	H34 Chrome Bistro Table	R582,90
	H34a White Top Bistro Table	R582,90
	H34b White top Bistro Table Square	R598,85

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QTY	FURNITURE ON HIRE	Unit price excluding VAT
	H35 Beechwood Bistro Table	R598,85
	H40 Beechwood Cafe Table	R646,70
	H41 Chrome Café Table 700 mm	R598,85
	H42a Round Table on Geneva Base	R414,70
	H42b Square Table Milan Base	R414,70
	H43a Square Table Four Seat	R646,70
	H43b Rectangular Table Six Seat	R780,10
	H43c Rectangular Table Ten Seat	R977,30
	H44 Round Wooden Folding Table	R526,35
	H46b Chrome & Glass Coffee Table	R877,25
	H46c White Coffee Table	R781,55
	H46d Black Coffee Table	R781,55
	H47 Chrome and Glass Side Table	R622,05
	H52 Tristan Single Tub	R1 332,55
	H53 Tub Chair - Black	R1 428,25
	H54a Layla Single Seater - Red	R1 260,05
	H54b Layla Single Seater - White	R1 260,05
	H54c Layla Single Seater - Blue	R1 260,05
	H61a Nikky 1 Seat Couch - White	R1 587,75
	H61b Nikky 1 Seat Couch - Black	R1 587,75
	H61c Nikky 1 Seat Couch - Brown	R1 587,75
	H62a Nikky 2 Seat Couch - White	R1 993,75
	H62b Nikky 2 Seat Couch - Black	R1 993,75
	H62c Nikky 2 Seat Couch - Brown	R2 204,00
	H63 Maxima Bar Counter	R2 385,25
	H64 Octanorm Bar Counter	R1 065,75
	H68 Zig Zag Brochure Holder	R614,80
	H68a Zig Zag Brochure Holder (Perspex)	R678,60
	H68b Smart Brochure Holder	R678,60
	H69 Coat Rack	R332,05
	H71 Clothes Rail - Steel	R471,25
	H72a Rope Barrier	R462,55
	H72b Beltrack Stanchion	R410,35
	H73 Watercooler (Incl.20 Litre Water and Cups)	R1 993,75
	H74 Hexagonal Display Plinth	R272,60
	H75 Pedestal Display Plinth	R388,60
	H76 Vertical Display Plinth	R535,05

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QTY	FURNITURE ON HIRE	Unit price excluding VAT
	H77 Waste Paper Bin Small	R53,65
	H78 Large Waste Bin	R236,35
	H80 Perforated S/Steel Ashtray/Litter Bin	R311,75
	H81 Perforated S/Steel Waste Paper Bin	R136,30
	H83a Large Refrigerator	R2 950,75
	H83b Small Refrigerator	R1 674,75
	H84 Newline Cupboard	R1 180,30
	H85 Office Cupboard	R1 004,85
	H86 Newline Glass Top Counter	R1 642,85
	H87 Octanorm Glass Top Counter	R1 323,85
	H88 Newline Showcase	R2 950,75
	H89 Showcase 2000x1010x530	R2 791,25
	H90 Newline Showcase 1980x500x500	R2 225,75
	H91 Showcase 2000x530x530	R2 073,50
	H92 Standing Shelf 1360x990x495	R1 189,00
	H93 Desk 2 Drawer	R1 328,20
	H94 Small Ottoman (Black, White or Red Suede)	R439,35
	H97 Quiet Moment Chair	R742,40
	H98b Zebrano Barstool	R582,90
	H101 Beer Bench & Table (Set)	R669,90
	H102 Glass Top Table on Geneva Base	R717,75
	H103 Folding Table	R812,00
	H104 Round Glass Top Coffee Tab	R717,75
	H106 Plastic Chair	R82,65
	H107a Flat Shelves	R274,05
	H107b Sloping Shelves	R274,05
	H115 Trestle Table	R159,50
	H115a Trestle Table Cloth (Black or White)	R330,60
	H117 Purified Water (20 litre)	R263,90
	H121 Locker Units	R877,25
	H123 Shelving Brackets	R121,80
	H125 Conference Table	R159,50
	H127 Umbrella Green	R949,75
	H127 Umbrella Grey	R949,75
	H127 Umbrella Ivory	R949,75
	H127 Umbrella Red	R949,75
	H133 Stella Chair - White	R262,45
	U19 Wicker Single Seat	R1 754,50

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FURNITURE ON HIRE – SUMMARY FORM **FORM 3AB**

Company Name:		Stand No:	
Postal Address:		Level:	
		Tel No:	
		Fax No:	
		Email:	
Co VAT Number :		Signature:	
Person Responsible for stand on site		Onsite contact Cell No:	

PLEASE PRINT CLEARLY

CODE	DESCRIPTION	QTY	PRICE	TOTAL
SUB TOTAL				R
25% SURCHARGE (orders after 8th of August 2023)				R
14% VAT				R
TOTAL DUE TO MSQRD DESIGNS				R

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ELECTRICAL HIRE AND SUPPLY OPTIONS **FORM 4**

QTY	ELECTRICAL ON HIRE	Unit price excluding VAT
	E01 - 50-Watt Spot on Arm	R540,85
	E02 - 50-Watt Spot on Arm - Maxima	R577,10
	E03 - 150-Watt Flood Light on Arm	R632,20
	E04 - 150 Watt Spot on Arm	R510,40
	E07 - 50-Watt Track Spot	R439,35
	E08 - 100-Watt Spot Open	R510,40
	E09 - 100-Watt Track Spot Turbo	R510,40
	E10 - 150-Watt Spot	R355,25
	E11 - 50-Watt Downlighter	R546,65
	E12 - 50-Watt White Tilt Downlighter	R546,65
	E13 - 15 Amp Plug Point	R355,25
	E14 - 500-Watt Halogen Floodlight	R588,70
	E15 - 1500-Watt Flood Light	R907,70
	E16 - 400-Watt Flood Light	R2 946,40
	E17 - 2000-Watt Flood Light	R4 660,40
	E18 - 72-Watt Energy Saver Flood Light	R865,65
	E19 - 150-Watt Metal Halide Recessed	R1 260,05
	E20 - 150-Watt Metal Halide	R1 260,05
	E21 - 0.6 Two Lamp Fluorescent	R450,95
	E22 - 0.9 Two Lamp Fluorescent	R472,70
	E23 - 1.2 Two Lamp LED	R524,90
	E24 - 1.5 Two Lamp Fluorescent	R539,40
	E26 - 100-Watt Par Can Silver/Black	R1 502,20
	E27 - 50-Watt Birdie Par Can	R622,05
	E28 - 300-Watt Silver Short Par Can	R1 289,05
	E31 - Pendant Light-Small High Bay	R672,80
	E32 - Pendant Light	R865,65
	E33 - Wrought Iron Chandelier	R865,65
	E34 - Glass Chandelier	R2 214,15
	E35 - Emergency Exit Light	R1 039,65
	E36 - Standing Fan	R846,80
	E37 - Industrial Standing Fan	R1 058,50
	E38 - Recessed Extractor Fans	R878,70
	E39 - 500-Watt Up Lighter	R759,80
	E40 - 3 Phase Connection 30 Amp	R1 001,95

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QTY	ELECTRICAL ON HIRE	Unit price excluding VAT
	E41 - 30 Amp Single Phase D/Board	R2 476,60
	E42 - 30 Amp Three Phase D/Board	R3 577,15
	E43 - 60 Amp Three Phase D/Board	R7 245,65
	E44 - 125 Amp Three Phase D/Board	R14 894,40
	E46 - Wrought Iron Fitting	R865,65
	E48 - 250 Amp Three Phase D/Board	R25 518,55
	E50 - 150-Watt Round Metal Halide Recessed	R1 260,05
	E52 - Cone Pendant Light	R672,80
	E54 - Bird Nest Pendant Light	R730,80
	E55 - Golf ball Pendants Light	R730,80
	E56 - Perforated Pendant Light	R672,80
	E57 - LED Strip Light Including Driver - RGB	R633,65
	L1 - Bell Jar Smoke Light	R865,65
	3/Phase 30amp D/Board Outdoor	R3 577,15
	160 Amp Three Phase D/Board	R16 124,00
	200 Amp Three Phase D/Board	R18 445,45
	3 Way Multiplug	R385,70
	5 Way Multiplug	R450,95
	50w Showcase Light	R551,00
	Exhibitors Connection	R423,40
	International / 2 Pin Adaptor	R355,25
	Light Switch	R424,85
	Table Lamp	R732,25
	Three Phase Connection (30 Amp)	R1 000,50
	Three Phase Connection (60-125 Amp)	R1 706,65
	Electrical Certificate of Compliance - Design Stand	R2 067,70

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ELECTRICAL SUMMARY ORDER FORM **FORM 4AB**

Company Name:		Stand No:	
Postal Address:		Level:	
		Tel No:	
		Fax No:	
		Email:	
Co VAT Number :		Signature:	
Person Responsible for stand on site		Onsite contact Cell No:	

PLEASE PRINT CLEARLY

CODE	DESCRIPTION	QTY	PRICE	TOTAL
			SUB TOTAL	R
			25% SURCHARGE (orders after 8th of August 2023)	R
			14% VAT	R
			TOTAL DUE TO MSQRD DESIGNS	R

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ELECTRICAL FITTING PLAN **FORM 4C**

PLEASE SKETCH A PLAN OF YOUR STAND INDICATING THE POSITION OF THE PLUG POINT
WHERE POSITION IS CRITICAL, MEASUREMENTS MUST BE INCLUDED. PLEASE INDICATE RAISED FLOORS OR FLOORBOARDS WHERE APPLICABLE.
FAILURE TO RETURN THIS POSITIONING DIAGRAM FORM WILL RESULT IN THE ELECTRICAL CONTRACTORS PLACING THE FITTINGS YOU HAVE ORDERED AT THEIR OWN DISCRETION

EXHIBITION PACKAGE STANDS:

PLEASE INDICATE WITH A CROSS(X) YOUR PLUG POINT POSITION

IF YOU HAVE A CORNER STAND PLEASE INDICATE WHICH SIDE IS THE AISLE

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SPECIAL PANELS **FORM 5AB**

Company Name:		Stand No:	
Postal Address:		Level:	
		Tel No:	
		Fax No:	
		Email:	
Co VAT Number :		Signature:	
Person Responsible for stand on site:		Onsite contact Cell No:	

	PLEASE INDICATE WITH A DRAWING THE ORIENTATION AND POSITION REQUIRED. If a drawing is not submitted the storeroom will be placed at the discretion of the contractor	QTY	UNIT PRICE	TOTAL
1	Full Colour Vinyl Print to Panel		R790,25	
2	3m Fabric Banner including frame & installation		R8 254,85	
3	980mm x 2420mm Print Laminate & Mount onto substrate		R2 089,45	
			SUB TOTAL	R
			25% SURCHARGE (orders after 8th of August 2023)	R
			14% VAT	R
			TOTAL PAYABLE TO MSQRD DESIGNS	R

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SPECIAL PANELS FITTING PLAN **FORM 5C**

Company Name:		Stand No:	
Postal Address:		Level:	
		Tel No:	
		Fax No:	
		Email:	
Co VAT Number :		Signature:	
Person Responsible for stand on site:		Onsite contact Cell No:	

PLEASE SKETCH A PLAN OF YOUR STAND INDICATING THE POSITION OF THE REQUIRED WALLING.

WHERE POSITION IS CRITICAL, MEASUREMENTS MUST BE INCLUDED. PLEASE INDICATE RAISED FLOORS OR FLOORBOARDS WHERE APPLICABLE.

FAILURE TO RETURN THIS POSITIONING DIAGRAM FORM WILL RESULT IN THE SHELL SCHEME CONTRACTORS PLACING THE WALLING YOU HAVE ORDERED AT THEIR OWN DISCRETION

SHELL SCHEME PACKAGE STANDS:

IF YOU HAVE A CORNER STAND PLEASE INDICATE WHICH SIDE IS THE AISLE

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FULL GRAPHIC PRINTS ONTO PANELS ARTWORK FORMATS TO BE SUPPLIED TO Msquared Designs on or before the 8th of August 2023 All artwork needs to be supplied in one the following formats:

- Artwork must be provided in High resolution PDF or Jpeg.
- 120 dpi at full size or 300 dpi high size
- Allow for 10mm bleed
- Strictly check final sizes and quantities on graphic legend
- Label artwork accordingly
- **PLEASE NOTE:** Artwork not to spec will delay build-up